

ZONING BOARD OF APPEALS APPLICATION
CITY OF FERRYSBURG, 17290 ROOSEVELT RD, P.O. BOX 38, FERRYSBURG MI 49409

INSTRUCTIONS

Print or type requested information. Incomplete applications may delay processing of your request.

√	TYPE OF REQUEST
	Non-Use (Dimensional) Variance
	Appeal of Administrative Decision
	Ordinance (Text) Interpretation
	Zone District Boundary (Map) Interpretation
	Non-Conforming Use
	Other _____

APPLICANT INFORMATION	
Address	
Telephone (home)	
Business name	
Business address	
Telephone (business)	
Business FAX	
Project architect/engineer	
Address of architect/engineer	
Telephone of architect/engineer	

PROPERTY/PROJECT INFORMATION	
Address of subject property	
Parcel identification number	
Property owner (name/address)	
Current zoning	
Current use	
Proposed use	
Construction start date	

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Standards for Granting of Variance - No variance in the provisions or requirements of this Ordinance shall be authorized by the Zoning Board of Appeals unless it is found from the evidence that all of the following conditions exist:

For **each** request, you must explain how your request involves the following elements:

- a. That compliance with the Zoning Ordinance would result in practical difficulties due to exceptional, extraordinary, or unique characteristics or conditions of the land or parcel, such as:
 - Exceptional narrowness of the width or depth of a lot or parcel, or an irregular shape.
 - Exceptional natural or topographic features located on the lot or parcel, such as steep slopes, water, existing significant trees or other unique or extreme physical conditions of the land.
 - Extraordinary location of an existing building or structure that allows no other practical or feasible location for expansion because of exceptional features of the land.
 - Other exceptional or extraordinary dimensional conditions or characteristics of land, lot or parcel.

- b. That the unusual circumstances do not apply to most other lots or parcels in the same manner or to the same extent to other lots or parcels in the same zoning district.

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- c. That the variance is necessary for the preservation and enjoyment of a substantial property right. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.

- d. That the granting of the variance will not be of substantial detriment to adjacent and nearby land uses and properties.

- e. That the applicant shall not have created the problem for which the variance is being sought.

- f. That the granting of the variance will not be contrary to the public interest and that the spirit of this Ordinance shall be observed, public safety secured, and substantial justice done for both the applicant and other property owners in the district.

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Owner of subject property (if different than applicant). If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheet if necessary.	
Address of property owner (if different than applicant).	
Real Estate Firm/Broker handling sale of property (if applicable). Provide name and address. <i>Note: If you do not own the subject property, you must provide a copy of a Purchase Agreement or instrument acceptable to the City indicating the owner is fully aware of, and in agreement with, the requested action.</i>	
City Business License Permit Number (if applicable).	

APPLICANT CERTIFICATION

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate. Furthermore, I (we) hereby authorize the City to enter the property associated with this application for purposes of conducting necessary site inspections.

By: _____ (Signature)	By: _____ (Signature)
Name: _____ (Type/Print)	Name: _____ (Type/Print)
Date: _____	Date: _____

CITY USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION

ITEM	ACTION
Date application received:	
Fee paid:	
Does application require public hearing?: Y N	Hearing Date:
Staff review date/reviewer name:	
ZBA final action:	Approve: Deny:
Conditions Attached to Approval:	Yes (See Attached Sheet): No:
Other:	