

Application for Employment

Important: Read carefully and print answers to every question. (All information given on this application will be treated confidentially.)

Employment Policy:

The City of Ferrysburg seeks to fill positions without consideration of race, color, religion, sex, age, national origin, height, weight, marital status, veteran status, physical or mental handicap (except where job related).

The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals within the protected age group defined by the Act.

A routine inquiry may be made during the initial or subsequent processing of your application which will provide applicable information concerning character, general reputation, personal characteristics and skills. Upon your written request, additional information as to the nature and scope of the inquiry, if one is made, will be provided to you.

By your submission of this application, you hereby authorize the City to conduct such inquiries.

An equal opportunity employer.

I hereby certify that the answers given by me on this application are true and correct, without significant omissions of any kind. I authorize present and former employers, and individuals I have listed as personal references, to furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information. I am aware that any misstatement or omissions of material facts on this application may be cause for immediate dismissal.

Signature: _____ Dated: _____

Personal Data:

Name _____ Social Security Number _____
Last First Middle

Street Address _____ Phone _____

City, State, Zip _____

Emergency Contact _____ Phone _____

Do you have the legal right to live and work in the United States? Yes _____ No _____

Are you under 18 years of age? Yes _____ No _____

Do you have a Michigan drivers License? Yes _____ No _____ Number _____

Have you ever served in the armed forces? Yes _____ No _____

If yes, what branch of the armed forces _____

Have you ever been convicted of a felony? Yes _____ No _____

Have you ever been employed by the City of Ferrysburg? Yes _____ No _____

If yes, date and position _____

Position applying for _____

Relatives employed by the City of Ferrysburg _____

References:

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Education:

High School _____ Grade Completed _____

College/University _____ Year Completed _____

Vocational School _____ Year Completed _____

Degree Received _____

Employment History:

Present Employer _____ Address _____

Date Started _____ Date Ended _____

Starting Wages _____ Ending Wages _____

Starting Position _____ Ending Position _____

Name and title of supervisor _____

Reason for leaving _____

Responsibilities _____

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**Past Employer** \_\_\_\_\_ Address \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_

Starting Wages \_\_\_\_\_ Ending Wages \_\_\_\_\_

Starting Position \_\_\_\_\_ Ending Position \_\_\_\_\_

Name and title of supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Responsibilities \_\_\_\_\_

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Past Employer _____ Address _____

Date Started _____ Date Ended _____

Starting Wages _____ Ending Wages _____

Starting Position _____ Ending Position _____

Name and title of supervisor _____

Reason for leaving _____

Responsibilities _____

List any equipment you have operated: