

CHAPTER 32: BOARDS AND COMMISSIONS

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Cross-reference:

Creation of boards and commissions, see Charter § 4.25

Budget submission, see Charter § 6.2

Board of Review, see Charter §§ 6.14 et seq.

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PLANNING COMMISSION

§ 32.01 ESTABLISHED.

There is hereby created a commission to be known as the “City of Ferrysburg Planning Commission,” which Commission shall consist of nine members and which Commission shall be vested with any and all powers permitted to be fixed in a Planning Commission as provided by law.

(Ord. 1, passed 11-4-63)

Cross-reference:

Planning Commission, see Charter § 4.22

§ 32.02 COMPOSITION; TERM OF OFFICE.

The Planning Commission shall consist of nine members, one of whom shall be a member of the City Council to be selected by resolution of the Council to serve as a member ex officio, and eight of whom shall be appointed by the Mayor subject to the approval of the Council by majority vote. An appointed member shall not hold another municipal office except that one of the appointed members may be a member of the Zoning Board of Appeals. The term of the ex officio member shall be determined by the Council and shall be stated in the resolution selecting the ex officio member, but the term shall not exceed the member's term of office as a Council Member. The term of each appointed member shall be three years, or until his or her successor takes office. The ex officio member appointed under this section shall have full voting rights.

(Ord. 1, passed 11-4-63; Am. Ord. 123, passed 12-2-91)

§ 32.03 COMPENSATION.

All members of the Planning Commission shall serve without compensation. After public hearing, a member other than the member selected by the Council may be removed by the Mayor for inefficiency, neglect of duty or malfeasance in office. The Council may for like cause remove the member selected by the Council.

(Ord. 1, passed 11-4-63; Am. Ord. 123, passed 12-2-91)

§ 32.04 OFFICERS ELECTED; MEETINGS, RULES, AND RECORDS.

The Planning Commission shall elect its Chairman from among its members appointed by the Mayor and fill such other of its offices as it may determine. The term of the Chairman shall be one year with eligibility of re-election. The Planning Commission shall hold at least one regular meeting in each month and shall adopt rules for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which record shall be a public record.

(Ord. 1, passed 11-4-63)

§ 32.05 EMPLOYEES APPOINTED; CONSULTANTS; EXPENDITURES.

The Planning Commission may appoint such employees as it may deem necessary for its work, whose appointment, promotion, demotion and removal shall be subject to the same provisions of law as govern other corresponding civil employees of the city. The Planning Commission may also contract with city planners, engineers, architects and other consultants for such services as it may require. The expenditures of said Commission, exclusive of gifts, shall be within amounts appropriated for the purpose by the City Council, which shall provide the funds, equipment and accommodations necessary for the Planning Commission's work.

(Ord. 1, passed 11-4-63)

RECREATION COMMISSION

§ 32.15 ESTABLISHED.

There is hereby created a Recreation Commission for the city in accordance with the City Charter.

(Ord. 76, passed 3-10-82)

Cross-reference:

Creation of boards and commissions, see Charter § 4.25

§ 32.16 COMPOSITION; VACANCIES; APPOINTMENT.

The Recreation Commission shall consist of seven members who shall serve for terms of three years; vacancies on the Commission will be filled in the same manner as the original appointments are made. The members of the Commission shall be appointed by the Mayor with the consent of the City Council.

(Ord. 76, passed 3-10-82)

§ 32.17 FUNDING; EXPENDITURES.

All funds of the Recreation Commission shall be appropriated and expended under the authority of the City Council.
(Ord. 76, passed 3-10-82)

§ 32.18 DUTIES.

The duties of the Recreation Commission will be to recommend purchase of recreational facilities and the formulation of programs, and in all ways to assist the City Council in an advisory capacity with reference to all matters of a recreational nature.
(Ord. 76, passed 3-10-82)

KITCHEL-LINDQUIST DUNES PRESERVE COMMITTEE

§ 32.30 ESTABLISHED.

There is hereby established a Kitchel-Lindquist Dunes Preserve Committee in accordance with Charter § 4.25.
(Ord. 137, passed 5-2-94)

§ 32.31 PURPOSES.

The purposes of the Committee are to advise and assist the city:

(A) In the operation, maintenance and development of the Preserve as a nature preserve for scientific, educational, aesthetic and recreational purposes;

(B) In the preparation and updating of a Master Plan for the Preserve;

(C) In raising funds for implementation of the elements of the Master Plan; and

(D) In sponsoring public activities and events which promote the appreciation, enjoyment and preservation of the Preserve.

(Ord. 137, passed 5-2-94)

§ 32.32 EXECUTIVE BOARD.

The Committee shall be directed by an Executive Board consisting of seven members and one alternate member who shall serve for terms of two years ending on July 1. Board members and an alternate member shall be appointed by the Mayor with the consent of the City Council. Any vacancy on the Board shall be filled for the remainder of the unexpired term of office, by appointment by the Mayor with the consent of the City Council.

(Ord. 137, passed 5-2-94; Am. Ord. 175, passed 6-21-99)

§ 32.33 MEMBERSHIP.

Any person who subscribes to the purposes of the Committee is eligible to become a member of the Committee.
(Ord. 137, passed 5-2-94)

§ 32.34 BYLAWS.

The Committee may adopt bylaws for its operations, provided that bylaws and any amendments thereto shall be approved by City Council prior to becoming effective.
(Ord. 137, passed 5-2-94)

BEAUTIFICATION COMMISSION

§ 32.40 ESTABLISHED.

There is hereby established a Beautification Commission in accordance with City Charter § 4.25.
(Ord. 197, passed 10-21-02)

§ 32.41 PURPOSE.

The purpose of the Beautification Commission is to advise and assist the City Council regarding aesthetic improvements to the city.
(Ord. 197, passed 10-21-02)

§ 32.42 MEMBERSHIP.

(A) The Beautification Commission shall consist of seven members and two alternate members who shall be appointed by the Mayor with the consent of the City Council. Members will serve without compensation. All members shall be residents of the city and shall serve for terms described as follows:

(1) Six members shall serve for terms of three years, provided that the first members of the Commission shall be designated as serving for initial terms of one, two, or three years to provide for the subsequent appointment of an equal number of members each year. Subsequent members shall serve for terms of three years.

(2) One member shall be selected from the City Council to serve for a term of three years or until the term of the City Council seat expires, whichever is first to occur.

(3) Two alternate members shall serve for terms of three years. In the event of the absence of a member, alternate members shall be called on a rotating basis.

(B) In the event of a vacancy, a new member shall be appointed in the manner provided above and shall serve for the remaining term of the vacancy. Members shall serve at the pleasure of the Mayor and City Council. Members of the Beautification Commission may be removed by the City Council as provided in the City Charter.

(Ord. 197, passed 10-21-02)

Cross-reference:

Board or Commission vacancy, see Charter § 4.27

Removal from Board or Commission office, see Charter § 4.28

§ 32.43 FINANCE AND BUSINESS.

All funds shall be appropriated and expended under the authority of the City Council. The Beautification Commission is advisory only and shall not have authority to expend funds or enter into contracts or agreements on behalf of the city or the Beautification Commission. The Beautification Commission shall report to the City Council and to the Planning Commission as requested by the City Council.

(Ord. 197, passed 10-21-02)

§ 32.44 BYLAWS.

The Beautification Commission may adopt and amend bylaws subject to the approval of the City Council. Unless amended by the bylaws, Robert's Rules of Order shall govern the procedures of the Beautification Commission.

(Ord. 197, passed 10-21-02)

BOARD OF REVIEW

§ 32.50 ALTERNATE MEMBERS OF THE BOARD OF REVIEW.

The City Council may appoint not more than two alternate members for the same term as regular members of the Board of Review. Each alternate member shall be a property tax payer of the city. Alternate members shall qualify by taking the constitutional Oath of Office within ten days after appointment. The City Council may fill any vacancy that occurs in the alternate membership of the Board of Review. A member of City Council is not eligible to serve as an alternate member or to fill any vacancy. A spouse, mother, father, sister, brother, son or daughter (including adopted children), of the Assessor is not eligible to serve as an alternate member or to fill any vacancy. An alternate member may be called to perform the duties of a regular member of the Board of Review in the absence of a regular member. An alternate member may also be called to perform the duties of a regular member of the Board of Review for the purpose of reaching a decision in issues protested in which a regular member has abstained for reasons of conflict of interest.

(Ord. 236, passed 2-5-07)

